

**The Rye Public Library
Board of Trustees - Minutes
Thursday, Jan. 12, 2012**

Present: Trustees Karen Oliver, Chairman, Garry Layman, Bill McDade, Victor Azzi, and Director Andy Richmond. In addition three representatives from the NH Library Trustees Association, Bruce Cotter, Conrad Moses, and Kathy Meserve were present.

The meeting was called to order at 4:00 p.m. by the Chair followed by the Pledge of Allegiance.

Public Hearing:

Published notice was made and a hearing was held to accept the bequest from the Crowell Trust. A tax ID number was also given to the bank. Moved for acceptance by Layman/Azzi

Presentation by the NH Library Trustees Association

The presentation was to help trustees do a better job. It began with a Mission Statement and Vision Statement and continued to other issues in detail. The main responsibilities of a trustee were budgeting, establishing policies and hiring a Director. Additional detail included Library Advocacy especially as it relates to possible legislative initiatives.

Minutes :

The Minutes of the December meeting were accepted as revised. Moved and accepted for acceptance by Oliver/Azzi.

Donations:

A donation of \$150 was made by check.

Financial Report:

We were slightly over budget for 2011 but the overage was supplemented by revenue from the copier and fines so we maintained a budget level from the prior year.

Library Director's Report :

The Library Director submitted a detailed monthly report.

In addition Andy has been accepted to the Leadership Seacoast Group. The cost for this will be paid for by "The Friends of the RPL". The group includes representatives from most of the major businesses in this area. Andy is the only Librarian in the group.

Some of the items in the Director's report were:

- Staff meeting held on Dec. 9th
- Computer classes have resumed with large attendance
- Heating equipment scheduled for maintenance and AC motors to be cycled to reduce electrical demand.
- January Friends and Library sponsored programming scheduled
- Strategic Planning meeting held on Dec. 8th

Other Business:

Victor Azzi distributed a letter he received from the Selectmen regarding a Memorandum of Agreement dated March 14, 1998 signed by the Trustees of the RPL and the Rye Board of Selectmen.

A draft of the Holiday Schedule for 2012 was distributed.

The next meetings will be February 9th, March 8th, and April 19, 2012.

The meeting was adjourned at 6:30 PM.

Respectfully Submitted

Bill McDade Dec.13,2012