



RYE PUBLIC LIBRARY STRATEGIC PLANNING COMMITTEE

Meeting Minutes: From Thursday June 9, 2011 -- 7:00 pm
Rye Public Library Community Meeting Room

Attendance:

Representing Rye Community: Karen Allen, Elisa Bolton, Connie Olson

Representing the Friends of RPL: Kendra Gemmett

Representing RPL Trustees: Victor Azzi

Representing RPL Staff: Tricia Quinn (Assoc. Director), Andy Richmond (Library Director).

Supporting Materials: (please find attached)

Slide handout, RPL Statistics sheets, RPL July Calendar

Presentation and discussion:

The first part of the meeting offered continued review of the Visioning Session report presented to RPL by Opus Advisors and further comparison to our initial SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis. Secondly, discussion turned to further refinement of plans for a Library Technology Summit or focus group in September.

Needs Analysis:

By defining the key points of each visioning break-out discussion (bulleted in the slide handout) and comparing to each SWOT category, we continued the analysis to define needs in the community. In comparing our vision directions with the SWOT analysis, one theme which continually appeared in the discussion was communication. Recognizing this: it was mentioned that new technology to allow the RPL to develop a managed newsletter and mailing list has been licensed. Discussion around a local cable channel to cover Rye civic events ensued. The concept of live Web streaming of RPL events, as they are recorded for later DVD circulation anyway, was engaged. Continued "gap analysis" or comparison between our vision directions with the SWOT analysis should continue. Please consider this discussion and think about additions or expansions you could make.

Technology Focus Group : Mary Coombs, RJHS Librarian, submitted input via e-mail in advance of the meeting as she could not make the date. She identified the individual she has contacted since last meeting in regards to attending and possibly facilitating the evening: Sheila Adams (possible facilitator): sadams@sau50.org; Tim Moynahan: tmoynehan@sau50.org; and the young (9th grade) Mark Hunter. I have discussed the event with Staff Technology Librarian Sharon Foster and patron Matthew Craig. Additional (business) representatives should be identified to complete a panel discussion. A revised date for the event of September 29th, rather than the previously discussed date of September 22nd was agreed on. This will provide additional time to promote the event.

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Actions:

Andy- contact Scott Campbell about Technology Summit, and reply to Mary Coombs re: developing Sheila Adams facilitation role. Contact Donlyn Ray for business tech representative. Committee- consider attached materials and meeting notes, continuing to refine thinking on needs development form comparison of vision statements to SWOT analysis.

Next Meeting: There will be no August meeting(enjoy the rest of your summer!) The next meeting of the Rye Public Library Strategic Planning Committee will be held on **Thursday, Sept. 8 at 7:00- 8:30pm at Rye Public Library. Public Library Technology Summit will be held on Thursday, Sept. 29 from 7:00-9:00pm at Rye Public Library.** (Webcast?)

Future Meeting Schedule: October meeting: **Thursday, Oct. 13, 7:00 pm at RPL,** November meeting: **Thursday, Nov. 10, 7:00 pm at RPL,** December meeting: **Thursday, Dec. 8, 7:00 pm at RPL.**

Respectfully Submitted,

Andy Richmond, Director
Rye Public Library

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