

I'm Going on Vacation / Traveling

How do I Suspend my Holds while I'm Away?

Are you planning on traveling and not sure if your holds will arrive?

You have the ability to log in to your library account and suspend your hold(s) until the date you get back. This will ensure that you do not lose your place in the hold queue. **We typically hold items for 3 days before moving them on.**

Log in to your account at catalog.ryepubliclibrary.org

Click on horizontal tab "Account Activity". Click on "Holds" on the left side. Check the box to the right of your hold titles that you would like to suspend. Click on the "Suspend Until" button just above the check boxes. Choose the suspend date using the calendar that is displayed. When completed, your hold status will show "Suspended until" with the date.

The screenshot shows the library account activity page. At the top, there are four tabs: "Account Summary", "Account Activity", "Saved Lists", and "Saved Searches". The "Account Activity" tab is selected. On the left side, there is a sidebar with "Loans" (2), "Holds" (2), "Fines" (\$2.20), and "Loan History". Below this is a "Synchronize eBook Info" section. The main content area shows "Holds: 2" and "Arrived: 0". There are buttons for "Re-activate", "Suspend Until", and "Cancel Hold". A "Print Hold" button is also visible. Two holds are listed: "Understanding and using cloud (2018 EDITION). (2018)" by Coulston, Lynette and "iPhone : The missing manual (2018)" by Pogue, David, 1963-. Both have a "Cancel Hold or Suspend Until" link and a checkmark box. Two orange callout boxes with red arrows point to the "Suspend Until" button and the checkmark boxes.

This is a close-up of a hold for the book "iPhone : The missing manual (2018)" by Pogue, David, 1963-. The status is "Suspended Until: 02/01/2019 (change)". The pickup location is "Rye Public". There are five stars and a "Cancel Hold or Re-activate" link.

Did you know that when you sign up for email or text notification, you will receive a reminder 3-days before materials are due? You will also receive an additional one the day they are due. Sign up today!